

ADDENDUM NO. 1

**REQUEST FOR PROPOSALS (RFP)
KIHEI PUA SHELTER FACILITY IMPROVEMENTS**

**HOPE SERVICES HAWAII, INC.
357 WAIANUENUE AVENUE
HILO, HAWAII 96720**

FEBRUARY 5, 2019

HOPE Services Hawaii, Inc. is issuing this addendum in response to questions generated during the mandatory orientation session held on January 23, 2019. It seeks to clarify and restate the following:

SUBMISSION DEADLINE:

All proposals in response to this RFP are due no later than **4PM on Friday, February 15, 2019**. Each applicant must submit 1 electronic copy of their proposal to the email address below.

Proposals must be packaged as one file in .PDF form with all items listed in the Request for Proposals **Section 5: Proposal Guidelines**. Failure to submit required items listed therein will disqualify the proposal.

Proposals must be submitted through email to Sarah Figueroa at:
sfigueroa@hopeserviceshawaii.org

QUESTIONS AND ANSWERS:

1) Is the current water system connected to the County of Hawaii sewer?

The water system is currently connected to the County of Hawaii. Additionally, the facility uses a cesspool per County approval in 1965.

2) Do building/site/schematic plans exist for the facility?

Building/site/schematic plans do not exist for the Kihei Pua facility.

3) What's the construction budget?

HOPE Services was awarded \$137,753.00 in Community Development Block Grant (CDBG) funds in 2018. Approximately 10% of the award is allocated for Architectural and Engineering Design Services, with the remainder allocated for construction and renovation costs. Other funds may become available.

4) *Will the certified kitchen be for residential or volunteer use?*

As a housing-focused shelter provide, HOPE aspires to leverage community support that promotes a positive network of social connections and resources available to those served in our programs. The certified kitchen provides a space for volunteer groups, other agencies, and staff to provide meals to residents, as well to explore work-training opportunities and other programs/services that will help participants of our programs. Use will be limited to staff and volunteer groups. Shelter units are outfitted with small kitchens for resident usage.

5) *What is the service schedule for usage of this kitchen?*

Service schedules will be developed, but generally no more than one meal per day will be prepared in the kitchen.

6) *When was the main administrative building constructed?*

The main administrative building, which contains the existing kitchen, was constructed in 1990.

7) *When were the additional duplex buildings (2) constructed?*

The additional duplex buildings, which provide shelter to families and single women in 3-bedroom/2-bathroom units, were constructed in 1996.

8) *What is the physical address, TMK, and zoning of the site?*

Kihei Pua is located at 115 Kapiolani Street, Hilo, HI 96720; TMK: (3) 2-3-012:004; Zoning: CDH

SCOPE OF WORK:

- 1) Replace metal panel roofing on three individual buildings
- 2) Provide new certified Kitchen, replacing an existing residential-style kitchen, compliant with the requirements of the State of Hawaii Dept. of Health., as follows:
 - i. Class 1 Hood with fire suppression system over oven/stovetop
 - ii. A minimum of one (1) hand sink
 - iii. One (1) three-compartment sink
 - iv. One (1) two-compartment prep sink
 - v. One (1) dedicated mop sink
 - vi. Floor, wall and ceiling finished that are cleanable and will not allow for insects or vermin to hide or propagate
 - vii. Ventilation requirements, achieved naturally via open windows with screens or mechanical (12% of floor area)
 - viii. Light fixtures which are covered and cleanable
 - ix. One (1) grease interceptor
 - x. Commercial refrigerator unit

- xi. Commercial freezer unit
- xii. Commercial ice maker
- xiii. Shelving for supplies, or pantry
- xiv. Commercial oven/stove (electric or gas to be determined)
- xv. Heavy-duty undercounter dishwasher
- xvi. Stainless steel food preparation tables
- xvii. Materials at the floor and wall junctures shall be “coved and sealed (Hawaii County Code, Sect. 11-50-71-a-(2))”

FOR ANY QUESTIONS REGARDING THIS ADDENDUM PLEASE CONTACT:

Sarah Figueroa
Grant Writer & Community Partnership Manager
(808) 765-8662
sfigueroa@hopeserviceshawaii.org